

Computer Lab Behavior Contract

An important component of computer class is making sure each student takes responsibility for treating the technology with respect. Each class period, students are graded on their "citizenship" in the lab. The expectations are as follows:

- Enter quietly, log on, follow directions listed on the projector or listen for verbal instruction, adjust chair and monitor appropriately 1 pt
- Work quietly throughout class period 3 pts
- Make sure your workstation is properly cleaned up 1 pt
 - Log off or shut down, as instructed
 - Chair pushed in
 - Keyboard out to the edge of the table
 - Mouse on mouse pad
 - Monitor returned to proper position
 - Personal belongings picked up, no garbage left behind

5 pts

Other notes:

- If you are absent during a class period, you will have the opportunity to earn the 5 points if you schedule a 20 minute makeup, either during the morning from 7:40-8:00 AM, during your lunch recess, or during study (2:40 PM Mon/Tues/Wed). If you do not complete the scheduled makeup session, you will get a **0** for that missing class period. Arrangements to make up the time must be made within a week of your absence.
- When you are in the lab for any reason (study hall or another class), you will be responsible for the workstation you use. If something is not picked up, you will lose points from your next class period grade. (A whole class may lose a point if a lab is left untidy.)
- If you come in and your computer workstation is not in the appropriate condition, you must tell the teacher **before** you begin working.

Student Signature: _____ Teacher/Grade: _____

Parent Signature: _____

**** NOTE: This form must be signed by student *and* PARENT and returned by the next computer class period. Bringing this form home for your parents to sign, and returning it to school in a timely fashion, shows that you are practicing the virtue of responsibility. Failure to return the form will result in the loss of 1 citizenship point each class period until the form is returned!**



St. Ignatius Principles To Live By

1. We will dedicate ourselves to living virtue (a holy habit that brings us closer to God).
2. We will support others in living virtues.
3. We will commit to constructive thoughts, words, and deeds.
4. When faced with challenges or conflicts, we will find solutions that cultivate virtue for ourselves and for one another.

2017-2018
5th-8th Grade